



Valley Regional Occupational Program

SUMMER 2016 – EARLY REGISTRATION ADULT CERTIFIED NURSE ASSISTANT COURSES

Early Registration – February 16th through April 29th:

- Download, complete and return Early Registration form to Valley ROP, with valid California Photo ID and **Original** Social Security Card
- \$100 **non-refundable deposit** to secure a spot at preferred class site – cash, credit card, cashier’s check or money order made out to Valley ROP will be accepted. **No personal checks.**
- Must read, write, and speak English
- Must pass entrance exam with 70% or better

Mandatory Orientation:

- Must attend orientation to complete enrollment. Failure to attend the **MANDATORY** Orientation will result in loss of reserved spot and non-refundable deposit.
- Remaining balance due: \$650.00 – cash, credit card, cashier’s check or money order made out to Valley ROP will be accepted. **No personal checks. NO REFUNDS.**
- Cost includes textbook, skills workbook, 1 uniform and fingerprinting fee
- Uniform sizing

Must provide valid California Photo ID and **Original** Social Security Card at Orientation

Sanger High School

Mon., May 2, 2016
3:30 p.m. - 6:00 p.m.
Room 710

Selma High School

Tues., May 3, 2016
3:30 p.m. - 6:00 p.m.
Room 1003

Palm Village, Reedley

Thurs., May 5, 2016
3:30 p.m. - 6:00 p.m.
VROP Classroom

Accepting 17 students at each site listed above, these sites will be filled first

Kingsburg High School

Mon., May 9, 2016
3:30 p.m. - 6:00 p.m.
Room 87

Sierra Vista High School, Dinuba

Tues., May 10, 2016
3:30 p.m. - 6:00 p.m.
Room TBA

In the event that Sanger, Selma and Reedley classes do not fill your second choice of Sanger, Selma or Reedley will be assigned to you.

DO NOT ARRIVE PRIOR TO 2:45 P.M. AT ANY OF THE SITES

First day of class Requirements:

- Must show proof of a negative tuberculosis immunization or chest x-ray
- Must show proof of physical exam
- Must show proof of fingerprint clearance

Schedule:

Monday – Friday

7:00 a.m. – 3:30 p.m.

6/13/16 – 7/15/16
(No class July 4th)

State Certification:

Red Cross exam scheduled for July 15th (Student will be responsible for \$105.00 exam fee)

Questions? Call 559-876-2122 or visit our website www.valleyrop.net

Complete and return to:
Valley ROP Office
1305 Q Street
Sanger, CA 93657
Ph: (559) 876-2122



EARLY REGISTRATION Summer CNA

PLEASE PRINT

Name: _____ Address: _____

Home Phone: _____ Cell _____

Email _____

Basic Entrance Exam will be given at the Valley ROP office. **Must bring original California ID and Social Security Card.**

Class sites, choose order of preference 1-5 (First come, first served)

Dinuba _____ Kingsburg _____ Reedley _____ Sanger _____ Selma _____

Sanger, Selma and Reedley will be filled first. In the event that Sanger, Selma and Reedley classes do not fill your second choice of Sanger, Selma or Reedley will be assigned to you.

I have received my Early Registration Packet. I understand that failure to attend the **MANDATORY** Orientation will result in loss of my reserved spot and non-refundable deposit.

Date: _____

Student Signature

FOR VROP OFFICE USE ONLY

Cards will be copied in the VROP office. **Must bring original documents.**

Copy of Social Security Card

Copy of CA Driver's License or CA ID

Entrance Exam: Pass with 70% or more Yes No

\$100.00 non-refundable deposit (\$650.00 balance due at Orientation)

Money Order Cash Cashier's check



CRIMINAL BACKGROUND CLEARANCE

Students who wish to enroll in a CNA program are required to be Live Scan fingerprinted to determine if the student has any criminal convictions.

The California Department of Public Health (CDPH) evaluates criminal convictions for any offense and either grants or denies criminal record clearance by reviewing evidence of good character and rehabilitation provided by applicants, or information gathered by CDPH in relation to criteria outlined in the Health and Safety Code Section 1337.9.

Valley ROP is informing you that any conviction you may have receives an evaluation by the CDPH. Due to longer processing times and the possibility that the student may complete the CNA training program, pass the competency examination (Red Cross test), pay tuition and testing fees, you still may not obtain background clearance. Failure to obtain background clearance prohibits students from obtaining CNA certification. Valley ROP is responsible for providing you with this information and will not refund any tuition/testing fees paid for the course due to failure to obtain background clearance.

For potential students who have any convictions, or have questions about their ability to obtain the Live Scan/DOJ background clearance, they can request an "inquiry" with the Department by doing the following:

1. Fill out the top two sections of the CDPH 283B form and sign the applicant signature line. At the top of the form, write the following: "CLEARANCE ONLY WITH LETTER". The school does not fill out any information on the form.
2. Write at the top of the Live Scan form (BCIA8016) "CLEARANCE ONLY WITH LETTER", when filling out the form at the Live Scan vendor site.

CDPH will review the Live Scan/DOJ results and determine if the individual is "cleared" or not "cleared" and send the individual a letter explaining the results.

Students who submitted the CDPH 283B application and Live Scan to the DOJ and want verbal acknowledgement regarding "clearance" may call the Aide and Technician IVR line at 916-327-2445 and request information from the ATCS phone representative.

Parent and/or Student will sign an acknowledgement of receiving and reading this letter.



CRIMINAL BACKGROUND CLEARANCE ACKNOWLEDGEMENT

I _____ acknowledge that I have been informed of the process of
Student Name

obtaining criminal background clearance for any conviction that I may have.

I also acknowledge that tuition/testing fees for the CNA course that I paid is non-refundable for the lack of obtaining criminal background clearance.

Student Signature

Date

Parent Signature (If under the age of 18)

Date



Valley ROP



Health Careers

A Tradition Of Excellence

SUMMER SCHOOL POLICIES

PLEASE BE AWARE OF OUR POLICIES FOR SUMMER SCHOOL

1. Summer CNA students will be limited to a 2 hr. absence during theory training and/or 1 day absence during clinical and/or 2 tardies anytime during the course. If any of these occur during the program it is cause for automatic termination and without a refund of tuition.
2. Please note that Valley ROP is unable to provide special accommodations for students in our Summer CNA Program.

Student signature

Date

Parent/Guardian signature
(If under the age of 18)

Date